

Recovery Act Bulletin

		NUMBER: 10-04
SUBJECT:	REQUEST FOR UPDATED DATA USING THE CALIFORNIA ARRA AND ACCOUNTABILITY TOOL	DATE ISSUED: June 17, 2010
REFERENCES:	AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA) OFFICE OF MANAGEMENT AND BUDGET MEMORANDUM M-09-21 RECOVERY ACT BULLETIN 09-12	SUPERSEDES:

TO: Agency Secretaries
Department Directors
Departmental Budget Officers
Departmental Accounting Officers
Department of Finance Budget Staff

FROM: California Recovery Task Force

Purpose: The purpose of this Recovery Act Bulletin (RAB) is to announce key dates associated with the collection, updating and reporting of California ARRA data using the California ARRA and Accountability Tool (CAAT).

The CAAT will be used to ensure California complies with the July 2010 federal reporting requirements pursuant to Sections 1512 and 1511 of the American Recovery and Reinvestment Act of 2009 and for other state reporting required by the California Recovery Task Force (CRTF).

Directive: Pursuant to guidance by the Office of Management and Budget (OMB) in Memorandum M-09-21, reports due on July 14, 2010, will include funding from February 17, 2009 (the date the Act was enacted by Congress) through June 30, 2010. The schedule associated with reporting CA-ARRA data subject to Section 1512 and other reporting requirements is outlined below. These dates must be adhered to by all state agencies subject to reporting and encompass the reporting of sub-recipient information for which prime-recipient departments are responsible.

All records will need to be reviewed and approved by close of business (COB) on July 9, 2010.

- Departments complete review/approval of CAAT data June 17 – July 9 (COB)
- CRTF transmits CAAT data to the federal government July 12 – July 14
- Departments complete review/approval of updated CAAT data July 15 – July 22
- Federal Agencies review and comment, if appropriate, on reported data July 23 – July 29
- Reported data is posted on Recovery.gov July 30

CAAT will be open on June 17, 2010. It is important that Departments update, review and approve their data by July 9th in order to give sufficient time to the CAAT team to upload the data to federalreporting.gov and meet OMB's initial compliance deadline of July 14, 2010.

Prior to award approval, each department will need to access the 1512 Update Report Screen in CAAT and create a new Reporting Period 4 1512 Update Report. Please remember to save changes prior to exiting this screen. Without this step, the ARRA data cannot be uploaded to FederalReporting.gov

Minimum System Requirements

The new CAAT system, using the Stimulus360 platform, requires the following:

Microsoft Windows XP SP2 or Windows Vista
Microsoft Internet Explorer 6 with SP1 or Internet Explorer 7

Accessing CAAT and CA-ARRA Data

The CAAT Website provides guidance and instructions to facilitate the completion of the CAAT data collection. Only state Department personnel are able to access the CAAT directly. Sub-recipients are able to provide required data via other methods.

Individuals responsible for submitting and approving CA-ARRA data that do not have passwords should request passwords in accordance with the instructions included in RAB 09-12 available at:

<http://www.recovery.ca.gov/html/newsroom/recoveryactbulletins.shtml>

For individuals with passwords who cannot access the CAAT, or for additional information concerning CA-ARRA reporting using the CAAT, contact the CAAT Help Desk at CAAT.Help@state.ca.gov or call (916) 454-8152.

Questions: For questions regarding this Recovery Act Bulletin, please contact Lisa Negri at Lisa.Negri@recovery.ca.gov.